

MUTH 1400: MUSIC THEORY I

Fall 2020

2 Credit Hours

Section 1400.001: Remote Delivery

Instructor: Dr. Benjamin Graf
Email: Benjamin.Graf@unt.edu (NOT @my.unt.edu)
Office: Music Building 215 (across from the Choir Room)
Office Hours: Mondays and Tuesdays: 11:00-11:50am
TA: Melinda Knowling
TA Email: MelindaKnowling@my.unt.edu
Office: Bain Hall ---
Office Hours: Friday 1:00-1:50pm or by appointment

Course Objectives:

This course develops elementary music literacy and analytical tools. After a review of fundamentals, the class delves into diatonic harmony. Class activities will develop fluency in analysis, part writing, and model composition. Prerequisites: Must be a music major. Co-requisite: MUTH 1410 (Aural Skills I).

Required Materials

The Complete Musician, 4th edition of the textbook by Steven Laitz (Oxford 2016)

Workbook I: Writing and Analysis to Accompany the Complete Musician, 4th edition (Oxford 2016)

Music Theory Skill Builder (Oxford) and/or *MusicTheory.net*

Note: *Workbook II: Skills and Musicianship to Accompany the Complete Musician*, 4th edition is used in the Aural Skills courses. I strongly recommend that you purchase the bundle that includes the Laitz textbook, both workbooks,

and MTSB. You will be using these books for at least three semesters of theory classes, meaning you will have far less to buy in later semesters.

Grading

Homework	10@30 points each	300 points (30%)
Test 1	-	100 points (10%)
Test 2	-	100 points (10%)
Test 3	-	100 points (10%)
Speed Tests	3@50 points each	150 points (15%)
Chapter Notes	10@10 points each	100 points (10%)
Video Projects	3@50 points each	<u>150 points (15%)</u>
	TOTAL	1,000 points

Letter Grades

A	900-1,000 points
B	800-899 points
C	700-799 points
D	600-699 points
F	0-600 points

Extra Help Sessions

Each week, the TA will be leading drill/study sessions during an office hour to review concepts and skills from class. These sessions are *open to all students* who want further guided practice on materials from class. Any student may attend as many or a few of these as he/she wishes. Some might attend weekly; others might choose to go only when they need improvement on a specific topic. **TA Office Hours** will be determined and posted during the first week of class.

The **UNT Learning Center** offers free tutoring sessions specifically designed for Music Theory I students. These sessions follow the speed test topics and/or general topics from Music Theory I. All students should take advantage of the free tutoring from the UNT Learning Center.

*For every Learning Center event a student attends, he/she will earn one additional point on his/her Test III score. The maximum number of points earned is five.

Assignments

Homework will be assigned weekly. All homework and exams must be completed neatly and legibly—especially in an online format. Assignments are due *to your grader* by the start of the class. If you do not understand how to complete an assignment, please see Dr. Graf (or any member of my team) *before* the assignment is due. If you know you will be absent, take a picture and email your completed homework to your grader *before* class begins (CC: Dr. Graf). **Please let me know the circumstances for your late work, and I will work with you.** Exceptions will only be made for unplanned excused absences (emergencies only) or other extreme circumstances at the discretion of the instructor. If you believe that your grader lost or misplaced your assignment, you must ask Dr. Graf to resubmit within two class periods of the due date; after that two week time period expires, it will remain a zero in the gradebook.

Attendance

I expect everyone to keep up with the posted materials online each week. Normally, the TA would take attendance, but instead, this fall we will ask you to upload your notes each week to show that you participated in the class activities for that week. These will be graded at 10 points each and we will use them to track classwork and participation with musical and creative activity in the class.

If you are having trouble with any course material or if you are sick (especially due to COVID-19), please let me know and I will show the utmost flexibility with you.

COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me *prior to being absent* as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.

If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Academic Integrity

*****You are expected to complete all homework, skill tests, quizzes, exams, and projects independently. DO NOT collaborate with other students on assignments.***** If you have a question regarding the directions or the content of an assignment, please e-mail the instructor and your grader with your query, or schedule a meeting.

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be

reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term “cheating” includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term “plagiarism” includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. See: Academic Integrity

LINK: https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final_.pdf

Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc. See: Student Code of Conduct

Link: <https://deanofstudents.unt.edu/conduct>

Access to Information- Eagle Connect

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: Eagle Connect

LINK: <https://eagleconnect.unt.edu/>

Announcements, homework instructions, and other class materials will be posted on Canvas (<https://unt.instructure.com/login/ldap>).

The Complete Musician companion site contains recordings of most examples

and exercises. Click on “Student Resources,” then a chapter number, then “audio files” to access recordings to most excerpts in the textbook and both workbooks. Consult these regularly.

<http://global.oup.com/us/companion.websites/9780199347094/>

Office of Disability Accommodations

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Access.

See: ODA

LINK: <https://disability.unt.edu>

(Phone: (940) 565-4323)

Statement on Diversity

UNT values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities. See: Diversity Statement

Link: [https://policy.unt.edu/sites/default/files/04.018_PolicyStateOnDiversity.pub 8_18.pdf](https://policy.unt.edu/sites/default/files/04.018_PolicyStateOnDiversity.pub%208_18.pdf)

Schedule

Semester Academic Schedule (with Add/Drop Dates) See: Fall Registration Guide

Link: <https://registrar.unt.edu/registration/fall-registration-guide>

Academic Calendar at a Glance, 2020-2021 See: Academic Calendar

Link: <https://www.unt.edu/catalogs/2020-21/calendar>

Final Exam Schedule Note: See updates on the final exam schedule at Fall 2020 Instructional Guide

See: Final Exam Schedule <https://registrar.unt.edu/exams/final-exam-schedule/fall>

Financial Aid and Satisfactory Academic Progress

Undergraduates A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility. Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so. See: Financial Aid

LINK: <http://financialaid.unt.edu/sap>

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates. See: FERPA

Link: <http://ferpa.unt.edu/>

Counseling and Testing

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information: See:

Counseling and Testing Link: <http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health issues, please visit: See: Mental Health Issues

Link: <https://speakout.unt.edu>

The counselor for music students is:

Myriam Reynolds Chestnut Hall, Suite 311 (940) 565-2741 Myriam.reynolds@unt.edu

Add/Drop Policy

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. After the 12th class day, students must first submit a completed “Request to Drop” form to the Registrar’s Office. The last day for a student to drop a class in Spring, 2020 is March 30th. Information about add/drop may be found at: See: Add Drop

Link: <https://registrar.unt.edu/registration/fall-add-drop>

Student Resources

The University of North Texas has many resources available to students. For a complete list, go to: See: Student Resources

Link: https://www.unt.edu/sites/default/files/resource_sheet.pdf

Responding to Students in Distress: UNT Care Team

Please visit the CARE Team website to tips to help and recognize students in distress and what we can all do in cases of extreme behavior or references to suicide.

LINK: <http://studentaffairs.unt.edu/care>

Course Schedule:

Week	Date	Reading Due	Homework Due	Assessments
1	25-Aug	Chapter 1		-
	27-Aug	Chapter 1		-
2	1-Sep	Chapter 1	HW 1 Due	Speed Test 1
	3-Sep	Chapter 2		-
3	8-Sep	Chapter 3	HW 2 Due	Speed Test 1
	10-Sep	Chapter 3		-
4	15-Sep	Chapter 3	HW 3 Due	Speed Test 1
	17-Sep	Chapter 3		-
5	22-Sep	Review	HW 4 Due	-
	24-Sep	-		TEST 1
6	29-Sep	Chapter 4		-
	1-Oct	Chapter 4		-
7	6-Oct	Chapter 5	HW 5 Due	Speed Test 2
	8-Oct	Chapter 6	-	-
8	13-Oct	Chapter 6	HW 6 Due	Speed Test 2
	15-Oct	Chapter 7	-	-
9	20-Oct	Chapter 8	HW 7 Due	Speed Test 2
	22-Oct	Review	-	-
10	27-Oct	Review	-	-
	29-Oct	-	-	TEST 2
11	3-Nov	Chapter 9		-
	5-Nov	Chapter 9		-
12	10-Nov	Chapter 9	HW 8 Due	Speed Test 3
	12-Nov	Chapter 10		-
13	17-Nov	Chapter 10	HW 9 Due	Speed Test 3
	19-Nov	Chapter 11		-
14	24-Nov	Chapter 12	HW 10 Due	Speed Test 3
	26-Nov	*No class	*Thanksgiving	-
15	1-Dec	Review	-	-
	3-Dec	-	-	TEST 3

Speed Drill 1:	Key signatures (Major/minor)
Speed Drill 2:	Triad spelling (Major/minor)
Speed Drill 3:	Diatonic chords (RNs)

*Speed Tests can be resubmitted on Canvas

*Always let mw know about questions on HW or late submissions, I am flexible!

*NO late work will be accepted after December 3

***UNT Learning Center** attendance bumps Test 3 grade by 1pt/session (max 5)

